

CBA YORKSHIRE ANNUAL GENERAL MEETING

10.00 am Saturday 1 February 2020

Fountains Lecture Theatre, York St John University, Clarence Street, York

MINUTES

1. Apologies for absence

Jon Kenny (vice-chair); Shirley Thubron (CBAY Trustee); John Cruse (CBAY Trustee); Trevor Pearson (Scarborough Arch & Hist Soc); Jen Harris (Helmsley Arch & Hist Soc); Helen Sophia (member & prospective Treasurer CBAY); Edward Vickerman (member); Nichola Drake (member); Keith Johnston (member); Win Derbyshire (Member); David Buck (member); Dr. Haken (member).

2. Minutes of the Annual General Meeting held on Saturday 2 February 2019

Minutes were approved by the meeting (proposed Bob Evison, seconded John Dyson) and signed into record.

3. Matters arising

Tony Hunt (Chair) noted the unfortunate cancellation of the Autumn Showcase (aka 'Forum Live') event intended for Sheffield in November. The event will be rescheduled for 2020 following a review of location, ticketing and advertising.

The provision of the CBAY journal 'Forum' as a purely on-line magazine raised further debate. Bob Evison suggested that the majority of members would still prefer printed copies, and that some members would be prepared to pay for a limited print run. The Chair responded that print and postage costs remain prohibitive, and that small print runs in particular would be at an unsupportable cost. He noted that CBAY's finances have recovered following the change to digital publication, and that the funds now available would be better used to support community activities around the membership – a point echoed by Claire Corkill, previous Chair, and followed by a call for members to attend committee meetings and voice their opinions. Perry Gardner (acting CBAY Education Officer) stressed the emergence of digital publication as an essential research tool, and J Dyson (member) agreed that it was the way forward. Mike Turpin (CBAY Associate Editor) noted that there were other advantages to digital publication which he would explain in his presentation to follow as part of the Archaeology Day. Mr. Evison remained unconvinced, but agreed to discuss with the Chair alternative means of receiving Forum outside the confines of the meeting.

4. Officers' Reports (circulated prior to the meeting)

Chair (Tony Hunt)

2019 has been a year of introspection, thought gathering and consultation for CBA Yorkshire. With a committee which was largely newly appointed at the AGM last year there has been a fair amount of catching up to do, and a lot of finding our feet.

The great news is that the new committee has united in its adoption of the National CBA's tagline: 'Archaeology for All'. In many ways this presages the new focus on social responsibility and inclusion: we are determined that the benefits of involvement in community projects should be open to all, with no exceptions. And what benefits there are! We aim to promote physical health as we always would, but now we will be applying emphasis on mental wellbeing, social cohesion, emotional and emotive satisfaction, community spirit and a collective achievement that leaves a lasting legacy. Archaeology is indeed for all, and we will continue to promote it equally to all.

The focus of our committee discussions has therefore turned to the value provided to our membership and to positioning CBAY at the centre of community history and archaeology projects. We are planning services to our membership that up to now have been left to the individual members and groups to find and source themselves: a waste of resource for these local groups that find themselves constantly with more questions than answers when it comes to planning a project.

We have been considering the means to set up resource banks for these groups. These may include courses, both free and paid, on subjects useful to our members; speaker lists for those looking for experts in their field of interest, and equipment libraries for those bereft of equipment. We have also been looking to provide a reference list of funding and funding sources, and training and support in accessing that funding, as well as a directory of research skills and assistance that our members and other archaeological bodies are willing to share. For our members these resource lists will be provided free; our objective is to increase the value that the members receive in return for their valuable and much appreciated membership fees.

However, in and amongst the new ideas there remains the traditional core of activities: the CBA Yorkshire AGM and Archaeology Day, formerly The Annual Symposium, is now a fixed annual highlight of the Community Archaeology activities in Yorkshire. FORUM, the publication and showcase of the community archaeology activities in Yorkshire remains at the heart of our publication committee's strategy, and the forthcoming 2020 FORUM is bigger, brighter and better than ever as we for the first time migrate to an exclusively on-line format and thereby freeing FORUM from the restraints of the printed page. Stuffed full of exciting reports, new insights and updates and unrestrained by page counts and image size I believe that this is only the first step in a fundamental rethink in the way we present our work, our plans and our ambitions to the world. The flexibility and ever-changing world of on-line publication awaits us.

For our new members and fledgling groups, we recognised in 2019 that, as I have discussed above, resources and methodology is difficult to find and harder to navigate. We therefore took the decision to run a day workshop titled 'Pathways to the Past' focussed entirely on helping new groups find their feet and perhaps inspiring a few moribund ones to new ambitions. The day was supported by a team of top speaker, including presentations from representatives from Historic England, volunteer organisations, the Heritage Lottery Fund and our Keynote Speaker Professor Carenza Lewis. The day was a huge success and we look forward to continuing to support the attendees in to 2020 and beyond. You will find a write up of the event, held in the glorious surroundings of Selby Abbey, in this year's FORUM.

We are already planning an extravaganza of community archaeology in the autumn where we would like to invite community archaeology and history groups from all across the county to contribute a small presentation on their work, their ambitions, their findings, their failures and their frustrations. Only by seeing these presentations will your committee know what you and your groups need from CBA Yorkshire.

All the above requires a commitment of time, energy and cash. The move of FORUM from hard copy to online digital only has released CBA Yorkshire from our biggest expenditure each year and has allowed us to redirect some of the costs of publishing FORUM into the above activities. We have been considering ways to offer some of these savings as grants to our membership and affiliate groups, and the committee is actively seeking ideas on how this grant scheme can be structured.

We remain committed to increasing the value offering to our membership, our only constraints being time and cost: Therefore I would ask you all to consider what you can offer us some of your time and resource: if you have been in any way inspired by our ambitions then please consider joining or associating yourself with the committee whether in a formal role or as an assistant to one of our hard pressed members.

If you have any comments, or you feel you can spare time to help and support us please contact me, Tony Hunt, at chair@cba-yorkshire.org.uk. I would love to hear from you.

Vice-Chair (Jon Kenny)

My main input this last year has been in supporting the Chair, Tony Hunt, making contact with local community archaeology groups. This has been particularly successful in supporting the Cawood Castle Garth Group. I regret to say that I am now going to be incapacitated with the treatment for throat cancer in 2020, returning hopefully in the Autumn.

Hon Secretary (Dave Went)

The committee met on four occasions in York in 2019: 30 March, 22 June, 7 September and 16 November. The first of these was our last meeting held at CBA National's former headquarters on Bootham; the second and fourth were held at Historic England's offices on Tanner Row, and thanks are due to both organisations for accommodating us. The third meeting was at the Quaker meeting house on Friargate. Members will recall that the committee faced a recruitment crisis in 2018, but this was averted toward the end of that year and at the 2019 AGM with the election of a new and formerly acting officers: Chair, Tony Hunt; Vice-Chair, Jon Kenny; Membership Secretary Jo Heron; myself as Hon Secretary; Megan Clement at Programme Secretary; Alistair Galt as Digital Communications Officer and Christine Went as Heritage and Conservation Officer. In addition we have three acting officers (Education Officer Perry Graham, Museums Officer Natasha Lawson and Associate Editor/Editor Mike Turpin) who will stand for election at the 2020 AGM. We seem therefore to be secure in our committee structure for another year, and I would

like to express my personal thanks to all for their dedication to CBAY in the course of the year. The former Editor of FORUM, Christiane Kroebel, stepped down from this role in 2019, and I would also like to extend the committee's appreciation for her work on behalf of the Group.

My role through the year has been largely to ensure the smooth running of committee, and to increase CBAY's offer of assistance to local groups where possible. With the latter in mind I was particularly active assisting the Cawood Group's excavations this autumn as a prelude to developing a wider skills exchange under the CBAY umbrella (see 2020 FORUM).

Membership Secretary (Jo Heron)

Over the year, we have contacted many of the local groups who are active or involved in archaeology in the County and some of them have joined the Group. We hope that more will join over the coming year. To this end, we held a day at Selby aimed at attracting groups not involved at that time with advice and offers of assistance – which went down very well. The emphasis is being placed on Community Groups, where the Committee feel best able to help.

Those who are just members of CBA Yorkshire are regularly contacted to remind them that subscriptions are due and with information on activities organised by the Group. We hope that this will help retain and increase membership, however we did lose some members who have resigned or not renewed, and there has been one member who died that we have been notified about. This has been largely counteracted by new members joining but the membership at the moment is 214.

The Committee is planning a number of events aimed at widening the reach of the Group and hopefully this will help to increase the assistance we can give to members, with the knock-on effect of increasing membership.

Programme Secretary (Megan Clement Dryland)

Unfortunately, due to timing and circumstances, CBAY were unable to host any events for CBA National's Festival of Archaeology in 2019. However, we hope to be able to put on our own events and support those of other groups for this year's festival.

In September 2019, CBAY ran a one-day workshop at Selby Abbey delivering advice to new community history and archaeology groups. There were a number of sessions focussed on setting up new groups, deciding on fieldwork or research projects and finding funding to run these events. Prominent speakers included Carezza Lewis, from Time Team, and Neil Redfern, Inspector of Ancient Monuments at Historic England.

The event was successful in passing on knowledge to groups who we hope to see pursuing many new projects in the future. It reached out to people and groups who were not necessarily members or affiliates of CBAY, but we are hopeful that many may consider becoming so in future.

The workshop was a response to conversations with members, and evaluation of the event has suggested many ways in which we can expand and develop this approach. CBAY would be happy to put on similar events in the future aimed at sharing skills and knowledge. If anyone has any suggestions please do get in touch.

Unfortunately, the Autumn Showcase did not go ahead this year. However it is currently being planned for Autumn 2020 and will be at a venue in York.

The 2020 CBAY Archaeology Day (formerly the Symposium) is happening again at its usual venue at Fountains Lecture Theatre at York St Johns. We have introduced Student tickets this year which may attract greater numbers to the fieldwork and research opportunities available with affiliate groups.

Acting Associate Editor (Mike Turpin)

2019 has been a year of change for the Forum Journal. It was with great regret that we had to accept Christiane Kroebel's departure as Editor of the journal. I found myself stepping in to carry on the work. The year also saw the meeting of a sub-committee to look at the question of how Forum might be published. After some discussion it was agreed that the cost of publishing a paper-based edition was going to be excessive and the money saved could be better spent in supporting community archaeology in other ways. I have concentrated on implementing a fully on-line version which will be ready for the 2020 Archaeology Day, with some seventeen articles varying considerably in length.

This has provided an opportunity to promote the idea that the Forum Journal can be seen as an informational gateway to the wider resources found on the Internet. Not only can interactive links be provided to text and pictures but other media can be included such as videos and live 3-D imaging with photogrammetry modelling. There is also the potential for launching 'Forum plus' editions showcasing specific aspects of archaeology.

Success will ultimately depend on how members respond and what they contribute in future editions. I look forward to the future but would much appreciate any offers of help which might be out there.

Heritage and Conservation (Christine Went)

During 2019 I continued to monitor the planning applications for Roman Ridge and Castle Hill. The former was withdrawn but that for Castle Hill continues to be undecided. The applicants have submitted amended plans and I have forwarded a reiteration of CBA-Y's objection to Kirklees Council.

An application to Kirklees Council was made during the year to demolish the Shears Inn at Liversedge, a controversial proposal which attracted considerable media attention and an exceptionally high number of objections. I submitted an objection comment on behalf of CBA-Y. At present, no decision has been made.

At the request of The Brontë Society I have been monitoring the situation regarding Red House, Gomersal, a Grade II* listed building. Associated with Charlotte Brontë, this former home of the Taylor family in the 19th century was run by Kirklees Council as a museum. Since it was closed for economic reasons, there has been concern regarding its condition.

I have also been liaising with Nicky Brown of Historic England in respect of Pontefract Hermitage.

Digital Communications Officer (Alistair Galt)

This year the Digital Communications Officer has been progressing with various duties at a steady rate, responding to a number of interesting challenges and opportunities. Since the AGM at 2019 most of my work has revolved around keeping the social media pages of CBA Yorkshire active. This job has been made harder by Twitter and Facebook no longer allowing automatic cross-posting. This might change in the future but means that I now have to duplicate between the two. Some other changes to Facebook have meant certain bits of information are either no longer required or go under different headings, but generally doesn't affect your day-to-day viewing of our social media pages.

The other major part of my work this year has been making alterations to the website. Earlier this year a number of messages were directed at the Digital Communications Officer that could be better directed to the relevant authorities, such as the Finds Liaison Officer or the County Archaeologist. To this end the home page now has a number of useful links to external services, such as the Portable Antiquities Scheme, to minimise the number of queries being directed unnecessarily towards CBA Yorkshire. The webpage has also been altered so that major events are more prominently displayed as you visit the website. Through social media I have asked whether affiliated groups could give us more information on their activities so we could advertise them on their behalf via our events page.

The next major consideration is FORUM and the new look webpages that will accommodate our journal. This has meant working more closely with the Associate Editor with regards to the website, and I trust that the changes will be for the better. I have also worked to notify our affiliate members that our website serves as a directory of all of the events going on in Yorkshire, so they can use us to advertise their events.

The biggest problem I have encountered (and is still unresolved) is our PayPal account. Because PayPal seems to have no way of finding out that we are a charity ourselves (we have to tell them we are one, and even when we do, they don't seem to accept our claim!), and as a result we can't take payments. This is something I resolve to finish setting up.

Finally I was present at number of CBA Yorkshire events, helping out in either a physical or digital capacity - the CBA Yorkshire AGM, the ERAS conference in Hull inspired by the late Tony Pacitto in April (as a rep from CBA Yorkshire) and the CBA Yorkshire Selby workshop (as a speaker). My presentation is live on my personal Prezi account, but as of yet not on the website.

Acting Museums Officer (Natasha Lawson)

Since our last AGM when I first joined I have just been getting to grips with this role. I created the job description for the Museum and Archives officers post which outlines what I would like to achieve with this role in the future and what my role is in CBAY.

During the summer I helped organise a Roman Walking Tour of York in partnership with York Archaeological Trust for the Archaeology Festival. This sold out event was led by Ian Milsted, who gave a fascinating tour of what we know so far about the Romans in York and hopefully encouraged some support for the upcoming Dig for Eboracum project around Micklegate. Later on in the summer I provided Tony with some template emails to send to commercial units to ask them what their outreach policies are. This was in order to provide this information to our members who might be interested. I also assisted with the insightful Selby conference, which hosted some brilliant speakers.

I have been assisting Megan with the publicity for the AGM/Archaeology day and will continue to undertake publicity duties in my role at CBA. Further to that I have been contacting various archaeology museums in Yorkshire asking them to advertise our Archaeology Day poster and to ask whether any of their staff members and visitors would be interested in joining CBAY. Most have happily agreed to display our poster in the staff rooms and public noticeboards in their museums. Hopefully we will see some more new faces on the 1st Feb.

York Archaeological Trust rep (Ian Drake)

I attended the Annual General meeting of York Archaeological Trust on 18th December 2019 on behalf of CBA Members. I also attended the annual communication day on 14th October.

After two years dominated by the flooding, closure and subsequent opening of the new Yorvik Viking Centre it was mostly back to business as usual for the Trust in 2018/19. YAT is primarily divided into two main divisions, Archaeology & Heritage and Attractions & Events. Within any organisation the size of YAT (turnover in excess of £½m) it is difficult to sum up its overall financial performance in a few words and although to most members of the Archaeological Community it is the least interesting (or understandable) of the Trust's activities the Trust's wide ranging work would not be possible if it were not underpinned by sound financial management. In essence and to quote parts of the Trustees' report 'The Trust had net expenditure in the year, prior to the revaluation of the Pension Fund, of £586k as compared to a contribution the previous year of £40,438 which included net income from the insurance claim (for the damage to Yorvik).

The income from the Attractions & Events Division was 2% over budget with visitor numbers in line with the budget. Income across the Archaeology & Heritage Division rose in the year to £3.29m. compared to £3.03m previously. Expenditure in the Division rose to £4.8m including the £38k costs incurred for the closure of Northlight Heritage. At the end of the year there was £5.15m in unrestricted reserves.

The copy of the Trustees' Report supplied to members prior to the AGM says of the Reserves Policy 'The current policy is to maintain reserves of £750m to act as a buffer against trading fluctuations...' Unless the Trustees have some very ambitious plans I think this is probably a misprint and should read £750k.

Rather than publish a hard copy Annual Report detailing all the Trust's activities including the Consolidated Statement of Financial Activities for 2018/19 YAT has produced a lavishly illustrated 28 page booklet 'Our Impact 2018-2019'. In his introduction Chief Executive, David Jennings asks 'Does the past matter/ and goes on to say 'I hope Our Impact 2018-2019 provides one way of appreciating how the past can help people live better lives'. Quite a challenge for a 28 page booklet. Also in the booklet YAT Chairman Professor Anthony Robards summarises the Trust's strategy for 2018-2022 as having at its heart the vision to be recognised internationally as a lead organisation that enables communities to realise the social, economic and environment value of heritage.

'Our Impact 2018-2019' includes mention of 'Dig for Eboracum' the YAT project in which the Trust will collaborate with the developers of York's forthcoming 'Roman Quarter'.

I will have with me at CBA Yorkshire's AGM the 'Our Impact' booklet and a copy of YAT's consolidated accounts, if any member wishes to see them please do seek me out.

CBAY Rep to Yorkshire Archaeological and Historical Society (John Cruse, Trustee)

The YAHS has had a busy year of activities. A wide range of speakers covered a diverse range of subjects at meetings largely organised by its Sections. Its finances continue to be robust, enabling it to consider funding a wide range of possible research projects. If you have projects requiring small grants, please apply to the YAHS Grant Secretary. Our affiliated societies' events are publicised by the YAHS programme. Funds from the Society have assisted a further season of excavation of the Bronze Age ring-fort at Kipling House Farm, Middleton-on-the Wolds. Section funds also supported other excavation and educational projects.

Publications available to YAHS and section members:

Yorkshire Archaeological Journal (Vol 91) includes five archaeological articles, three historical texts, three obituaries (Robert Vickers, George Redmonds & Jenny Price) and four book reviews. The Sections issued their annual volumes: *Prehistoric Yorkshire* (No 57), *Medieval Yorkshire & Yorkshire Family History*. Quarterly issues of 'Briefing', the YAHS e-newsletter, were also circulated.

Projects:

The Yorkshire Historical Dictionary project was completed. With funding from the Marc Fitch Fund, in memory of Professor David Hey and in collaboration with Dr George Redmonds and YAHS, the dictionary provides free access to over 4,000 historical terms from documents relating to Yorkshire and covers the length and breadth of the historic county of Yorkshire, from c.1100 to c.1750.

The Prehistory Research Section held a sell-out conference in April 2019 at Hull University: 'Exploring the Archaeology of Yorkshire Landscapes' to celebrate the work of Tony Pacitto (1931-2003) – archaeologist, photographer, air photographer, excavator, geophysicist and metal detectorist.

On 5th September 2020, YAHS will be organising a Conference at Hull University to celebrate the contribution of Maurice Beresford to medieval archaeology.

4.1 Treasurer (Ian Drake)

This report is for the financial year ended 31st March 2019.

The financial summary as at 31 March 2019 is part of this report. 2018 and has been made available to members on line. If anyone would like a hard copy please see me after the meeting.

The core receipts for the group come from member's subscriptions. These receipts fund the administration expenses of the group and the production costs of the annual journal 'Forum'.

Other activities of the group, the annual symposium, showcases, workshops, excursions etc. are budgeted to be self-financing though inevitably small surpluses or losses will result which add to or subtract from the group's overall balance at the year end. The group also provides financial assistance in various forms to organisations affiliated to CBA Yorkshire.

The headline figures for the year are:-

- Overall balance at 31 March 2019 £14,647 (£11,396 in 2018 and £8,805 in 2017).
- Receipts £5,136 (2018 -£7044 and 2017 - £6278)

Individual year on year figures are difficult to comment on as individual members' and affiliated groups' subscriptions are paid by different methods and at differing times throughout the year. Subscriptions are recorded in the year in which they are actually received, which is not necessarily in the year to which they relate. In general subscriptions continue to fall a little with non-renewals exceeding new joiners.

Payments £1,885 (2018-£4453 and 2017-£5544) are dominated by the cost of the production of Forum and reflect the move from a wholly hard copy journal in 2017 to a concise partly on-line publication in 2019.

As a result of the proactive measures which the Trustees have taken in recent years to control the group's financial position, it is now on a firmer footing. The group is now able to consider undertaking more activities in support of its individual and organisational members funded (at least in part) from balances.

We are now three quarters of the way through 2019/20. Membership numbers (and therefore receipts) appear to be in line with previous years and I anticipate the group's financial position at the end of 2019/20 will be similar to that of the year-end reported on here.

CBA Yorkshire Receipts and Payments year ended 31st March 2019				
	Receipts		Payments	
	TOTAL	TOTAL	TOTAL	TOTAL
	2019	2018	2019	2018
National Group Subscriptions	3,182.50	2,638.00	0.00	0.00
Previous years Subscriptions	0.00	45.00	0.00	0.00
Subscriptions in advance	0.00	0.00	0.00	0.00
Simposium and AGM	1,067.99	1,295.34	879.28	857.96
Forum	200.00	300.00	623.57	995.20
Excursions	204.00	710.52	75.30	449.10
Donations	477.86	0.00	0.00	0.00
Thubron/King Award	0.00	200.00	0.00	200.00
Autumn Showcase	0.00	1,853.48	0.00	1,418.70
Investment Income	3.70	1.77	0.00	0.00
Chairman Expenses	0.00	0.00	0.00	0.00
Secretary Expenses	0.00	0.00	38.54	162.18
Membership Sec. Expenses	0.00	0.00	0.00	0.00
Treasurer Expenses	0.00	0.00	0.00	38.38
Administration Expenses	0.00	0.00	177.86	156.89
Meeting room hire	0.00	0.00	0.00	130.00
YAS subscription	0.00	0.00	90.00	45.00
	5,136.05	7,044.11	1,884.55	4,453.41
Summary 2019				
Balance brought Forward	11395.92	8805.22		
Receipts	5136.05	7044.11		
Payments	1884.55	4453.41		
Balance carried forward	14647.42	11395.92		
Balance sheet 31 March 2019				
Community Account	13781.82	10534.02		
Business Saver	147.18	146.90		
CIOF Investments	718.42	715.00		
	14647.42	11395.92		

4.2 Vote to approve the annual accounts

The meeting voted by clear majority to approve the accounts (proposed Brian Alvey, seconded Peter Eaton).

5. Election of Officers

Tony Hunt outlined the voting arrangements. The Chair and Vice Chair were voted into office in February 2019 and these posts are not eligible for a further vote until the 2021 AGM. Jon Kenny's absence from the AGM and from forthcoming committee activity due to illness (as detailed in the officer report) was explained

5.1 New officers and trustee

Applications were invited via email and on the CBAY website between 20 December and 24 January for two vacated committee posts (Editor and Treasurer), a vacated post for Trustee without portfolio, and for two posts which have hitherto been carried out by co-opted officers (Education Officer and Museums Officer). There were single candidates for each post, and the meeting approved the appointment of each by a clear majority:

Treasurer: Helen Sophia (proposed Dave Went, seconded Eric Houlder).

Editor: Mike Turpin (proposed Alison Spencer, seconded Bob Evison).

Trustee: Ian Drake (proposed Eric Houlder, seconded Mike Turpin).

Education Officer: Perry Graham (proposed Claire Corkhill, seconded Tony Hunt).

Museums and Education Officer: Natasha Lawson (proposed Megan Clement Dryland, seconded Bob Evison).

Mike Turpin's election as Editor meant that the post of Associate Editor fell vacant. Applications were invited from the meeting but none were forthcoming. This post will be advertised.

5.2 Ratification of officers in post

The following posts, all elected at the 2019 AGM, required annual ratification under the CBAY constitution to continue for a further year : Hon Secretary (Dave Went). Membership Secretary (Jo Heron), Programme Secretary (Megan Clement Dryland), Digital Communications Officer (Alistair Galt), Heritage and Conservation Officer (Christine Went). In addition, the trustee positions held by Eric Houlder and Shirley Thubron, though not time-limited, require the same approval at each AGM. There being no other candidates for these roles, re-election was voted en-bloc (proposed Mike Turpin, seconded Brian Alvey) and approved by a clear majority.

6. Announcements and Future Plans

The Chair proposed and received votes of thanks to John Cruse (stepping down as Trustee) for his work for CBAY over many years, and to Chrisiane Kroebel for her work as Editor. He also passed congratulations to Trevor Pearson (former CBAY Chair and Hon Sec) on being made a life member of CBA.

The Chair turned his remarks to the issue of the value of CBAY to its members, and the concern that this should be more than publication and biannual events, important though these things are. The ambition is to provide more support to local groups, as we have shown this year through the Selby conference for new groups, and the practical assistance given to the Cawood excavations. The committee is looking to the membership for ideas, but we have already a few in mind, including a proposal to develop a CBAY skills and equipment register to help share resources. Brian Alvey mentioned that North Duffield already does this, and there were other offers of support which the Hon Sec will draw on over the coming months.

7. Any other business

Claire Corkill mentioned CBA National's transformation programme, which includes an on-line survey where members can say what they want from the organisation, and the results will be fed back to the regions.

Meeting closed at 11.00am

SIGNED (CHAIR)

DATE