**CBA-YORKSHIRE COMMITTEE NOMINATIONS 2022**

**Trustee information**

Under its new constitution, the CBA-Yorkshire management committee is formed of 10 trustees who are responsible for the activities of the Group and the dispersal of Group funds.

Three of these Trustees – the Chair, Honorary Secretary and Treasurer – are counted as Honorary Officers. Candidates standing for these specific roles must provide evidence of their relevant experience on the nomination form. The maximum period of office for these Honorary Officers is two consecutive terms of three years, subject to re-election at each AGM.

Other committee roles and responsibilities will be agreed among the further seven trustees following the formation of the committee. Nominations forms are therefore expected to show experience and interest in areas such as community archaeology, publication, membership services, education, event management, social media, heritage advice or conservation. These trustees may also serve a maximum of two consecutive terms of three years, subject to re-election after the first term.

All ten trustees will be registered with the Charity Commission.

Where appropriate, the trustees will help to facilitate working groups or sub-committees, comprising CBA-Yorkshire members and affiliated society representatives, to develop and promote particular activities such as grants, membership drives, publications or events.

In addition to the trustees, the affiliated society representatives and interested CBA-Yorkshire members are entitled (indeed welcome) to attend the quarterly committee meetings to express their views and share their knowledge and expertise

**Nomination procedure**

The nomination form is below and can also be found on the CBA-Yorkshire website. This must be submitted to the present Hon Secretary no later than 14 days prior to the AGM, so that all forms can be posted on the website or otherwise circulated in advance of the meeting. In advance of the 2022 AGM (5th November) **the latest date for nominations is the** **22nd October**.

In order to be eligible for election a candidate must be a member of CBA-Yorkshire, or a recognised representative of an affiliated organisation. The nomination must be proposed by a further member of CBA-Yorkshire and seconded by another. The candidate must also provide a short statement outlining their experience and interests, as mentioned above and described on the form.

At the AGM each nomination will be voted upon in turn. If the number of candidates exceeds the number of posts, the result will be decided by simple majority.

**NOMINATION FOR HONORARY OFFICER / TRUSTEE POSITION**

Candidate’s name: ­­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position sought (if Chair, Hon Secretary or Treasurer): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I confirm that I am a member of CBA Yorkshire and I am willing to stand for election to the committee at the AGM in 2022.

Date: \_\_\_\_\_\_\_\_

Please use this space to provide a short summary of your interests and relevant experience relating specifically to the roles of Chair, Hon Sec and Treasurer, if you are seeking those positions, or more generally in areas such as community archaeology, publication, education, social media, conservation and event management.

Max 200 words.

Nominated by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Member of CBA Yorkshire since­ \_\_\_\_\_

Seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Member of CBA Yorkshire since \_\_\_\_\_

Please send this form to the Hon. Secretary [secretary@cba-yorkshire.org.uk](mailto:secretary@cba-yorkshire.org.uk)

or by post to 42 Galtres Row, York, YO31 1JR.

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